

**City of Canton Records Commission
Mayor's Office Conference Room: 8th Floor City Hall
218 Cleveland Ave. SW
Canton, Ohio 44702**

1. Call To Order
2. Roll Call
3. Agenda Updates
4. Approval Of Minutes
 - 4.I. Thursday, December 12, 2019
5. Old Business
6. New Business
 - 6.I. Approval Of RC-1 One-Time Disposal Request
Health Department & Treasurer's Office
 - 6.II. Approval Of RC-2 Records Retention Schedules
Auditor's Office, Building Code, Information Technology, Mayor's Office, and
Purchasing Department
7. Adjournment

**Please contact Christopher Hardesty at (330) 438-4306 or by email at
Christopher.Hardesty@CantonOhio.gov**