

## **BOARD OF CONTROL**

### **Meeting Minutes**

A Board of Control meeting was held Tuesday, September 22, 2020 at 9:00 AM in the Mayor's Conference Room. Director of Public Service, John Highman called the meeting to order at 9:00 AM. Director of Public Safety Andrea Perry was present. Board Secretary Katie Wise was also present. Board President, Mayor Bernabei was excused.

Visitor present was Patrick Barton, Director of the IT Department.

The following items were for review/approval by the Board of Control:

#### 9/22/2020 - Minutes

1. Ordinance 24/2020

Enter into a Change Order/Settlement Agreement with Environmental Design Group, LLC (EDG) in order to pay the City of Canton \$20,182.45 to cover the costs associated with the need for Central Allied Enterprises, Inc. to remove and replace new curb that conflicted with the elevation of the existing curb due to an error in the design plans prepared by EDG on the Market Ave. S. Streetscape Project, GP1319.

Discussion: Per Director Highman, Environmental Design Group, LLC will pay \$20,182.45 to the City of Canton directly to cover the cost of their mistake in the design error of the curb elevations and the resulting extra work then required by Central Allied Enterprises to correct the design mistake on the Market Ave. S. Streetscape Project.

Motion: Director Highman made a motion to approve the above referenced change order/settlement agreement.  
Director Perry seconded.

Vote: 2 yeas 0 nays Motion carried.

2. Ordinance 2/2020

Enter into Change Order No. 1 with Central Allied Enterprises, Inc. in the amount of \$20,182.45 for the Market Ave. S. Streetscape Project, GP1319 for the cost to remove and replace new curb that conflicted with the existing elevations due to a design error by Environmental Design Group, LLC.

Discussion: Per Director Highman, the cost of this change order to be paid to Central Allied is the same amount that will be paid by Environmental Design Group to the City for the cost of their design mistake on the Market Ave. S Streetscape Project.

Motion: Director Highman made a motion to approve the above referenced change order.  
Director Perry seconded.

Vote: 2 yeas 0 nays Motion carried.

3. Ordinance 80/2020

Enter into Change Order No. 1 with Cartegraph Systems LLC for the addition of Operations Management Software (OMS) Premium, Water Treatment Plant Domain and OMS User software that was not available when the contract was originally executed. This will allow the Water Dept. to better track operation and maintenance activities at the treatment plants. There is no additional cost to the original contract.

Discussion: Per Director Highman, this is a minor change to the original agreement to add software that was not available at the time of the contract execution.

Motion: Director Highman made a motion to table the above referenced change order.  
Director Perry seconded.

Vote: 2 yeas 0 nays Motion carried.

4. Ordinance 2/2020

Award and enter into contract with Jordan Services, LLC in the amount of \$78,959.00 for the US-30 Storm Sewer Cleaning & Televising – 2020 project.

Discussion: Per Director Highman, bids were received for this project and the bid from Jordan Services was under the engineer's estimate. This project will be managed by the Collection Systems Department.

Motion: Director Highman made a motion to approve the above referenced contract.  
Director Perry seconded.

Vote: 2 yeas 0 nays Motion carried.

5. Ordinance 66/2020

Enter into a professional service agreement with Data 4726 LLC DBA SecureData 365 for a one-time setup fee of \$4,995.00 and a monthly recurring fee in an amount not to exceed \$13,311.02 to move the City's legacy virtual server environment to SecureData 365's hosted virtual server environment to ensure critical application, server availability, data security and backup.

Discussion: Director Highman asked Director Barton how many applications can be moved at this contract amount. Director Barton indicated that he will be able to move all of the City's applications under this contract. The contract has been set up to pay as we go as applications are moved. The IT Department will start with moving the most critical applications first.

Motion: Director Highman made a motion to approve the above referenced agreement.  
Director Perry seconded.

Vote: 2 yeas 0 nays Motion carried.

Adjournment:

Director Highman made a motion to adjourn the meeting.  
Director Perry seconded.

Vote: 2 yeas 0 nays Meeting adjourned: 9:03 AM