



# THE CITY OF CANTON

THOMAS M. BERNABEL, MAYOR

## BUILDING DEPARTMENT

### APPRENTICE REGISTRATION AND JOURNEYMEN LICENSE REQUIREMENTS CHECKLIST

All Registrations/Licenses EXPIRE on DECEMBER 31<sup>st</sup> each year

It shall be the responsibility of the applicant to provide appropriate proof and documentation of the following requirements simultaneously with their application and in proper form or all information will be returned to you.

Please remember that ALL REQUIREMENTS FOR RENEWALS ARE DUE BY DECEMBER 31<sup>st</sup> of each year, or a late fee will be assessed.

#### APPRENTICE REGISTRATION

ELECTRIC (CCO 1313.06)    PLUMBING (CCO 1315.09)

- Application completely filled out and **notarized**. (**Renewals** if any change of information)
- Photocopy of current Driver's License or State issued ID. (**Renewals** if any change of information)
- Apprenticeship Agreement Form ETA671 U.S. Department of Labor, Employment and Training Administration. (**Renewals** provide proof of continued enrollment)
- \$10 Application Fee.
- \$10 Registration or **Renewal** Fee if already registered prior year.
- \$10 Late Fee (Applicable for **Renewals** submitted after December 31<sup>st</sup>)

#### JOURNEYMAN LICENSE

ELECTRIC (CCO 1313.06)    PLUMBING (CCO 1315.09)

- Application completely filled out and **notarized**. (**Renewals** if any change of information)
- Photocopy of current Driver's License or State issued ID.
- Proof/documentation of a minimum of four (4) years' experience having worked as an electrician/plumber or a combination of practical experience and technical training from an electrician's/plumber's trade school approved by the U.S. Department of Labor, Bureau of Apprenticeship and Training
- Examination:
  - Approved by the Chief Building Official that the applicant has successfully passed the examination referred to in the Canton Ordinance.
  - OR through reciprocity from approved political subdivision within Stark County, Ohio.
  - OR State of Ohio Contractor's license obtained from O.C.I.L.B.
- \$20 Application/Re-examination Fee.
- \$15 License or **Renewal** Fee if already registered prior year.
- \$20 Late Fee (Applicable for **Renewals** submitted after December 31<sup>st</sup>).

**If you have any questions please do not hesitate to contact this department at 330-430-7800.**

**MAKE CHECKS OR MONEY ORDER PAYABLE TO CITY OF CANTON**

