

LPA PROJECT SCOPE

A. PROJECT IDENTIFICATION

ATTACH MAP OF PROJECT LOCATION

County STA Rte 12th Street N.W. Section _____

Project Sponsor/Maintenance Responsibility Canton City/Stark County

Local Let Yes If yes, Please complete LPA Local-let Participation Review Form [attached]

ODOT Let No Project Manager _____

Scope Field Review Date _____ Scope Meeting Date _____

Highway Functional Class Principal Arterial

PID _____

Fiscal Year PE 2012 RW n/a CO 2014 Proposed Sale Date _____

PDP Classification _____ Environmental Document _____

B. DESIGN STANDARD TO BE UTILIZED

ODOT L & D Manual

C. PROJECT DESCRIPTION

Transportation Issue to Be Corrected: The project will replace two deficient bridges. The eastern most bridge over the Nimishillen Creek, will also be constructed to accommodate a multiuse trail underpass below 12th Street. The roadway may be widened slightly and will be striped to include bike lanes. Pedestrian access will be improved with the replacement of existing and installation on new sidewalks and curb ramps. The corridor will be streetscaped.

Prior Studies/Plans [identify]

None

Estimated Project Length [begin pavement to end pavement, including bridge] 2100 ft.

Work Length [including project length and approach work] 2100 ft.

Limits:	begin _____	end _____
alignment	existing <u>X</u>	relocated _____
profile	existing <u>X</u>	new _____

logical termini [with explanation]: Mercy Drive/I-77 NB ramps on the west. The functional classification of 12th Street changes at I-77 and I-77 is the limit of the "Gateway Corridor" designation. Monument Road on the east which is the terminus of An adjacent project (PID 85299)

D. TYPICAL SECTIONS EXISTING

Primary Route: 12th Street

Width

pavement: Varies 36'-50' graded shoulder: _____ treated shoulder: _____ RW: Varies 60'-66'

Bridge: face to face of rails 47' toe to toe of parapets _____

curbs yes no _____ comment _____

curb ramps yes no _____ comment _____

sidewalks yes no _____ comment Some sections currently do not have walk

guardrail yes _____ no type _____

TYPICAL SECTIONS PROPOSED

Route _____

Width

pavement: TBD graded shoulder: _____ treated shoulder: _____ RW: Varies 60'-66'

Bridge: face to face of rails TBD toe to toe of parapets _____

curbs yes no _____ comment _____

curb ramps yes no _____ comment _____

sidewalks yes no _____ comment Walk will be installed along entire corridor

guardrail yes _____ no type _____

SUPPLEMENTAL INFORMATION

ADT 10,200 Design ADT 10,200

DHV 862 Certified Traffic _____

T24 _____

Design Speed _____ Legal Speed 35 MPH

Comments _____

TYPICAL SECTIONS EXISTING

Secondary Route: _____

Width

pavement: _____ graded shoulder: _____ treated shoulder: _____ RW: _____

Bridge: face to face of rails _____ toe to toe of parapets _____

curbs yes _____ no _____ comment _____

curb ramps yes _____ no _____ comment _____

sidewalks yes _____ no _____ comment _____

guardrail yes _____ no _____ type _____

TYPICAL SECTIONS PROPOSED

Route _____

Width

pavement: _____ graded shoulder: _____ treated shoulder: _____ RW: _____

Bridge: face to face of rails _____ toe to toe of parapets _____

curbs yes _____ no _____ comment _____

curb ramps yes _____ no _____ comment _____

sidewalks yes _____ no _____ comment _____

guardrail yes _____ no _____ type _____

SUPPLEMENTAL INFORMATION

ADT _____ Design ADT _____

DHV _____ Certified Traffic _____

T24 _____

Design Speed _____ Legal Speed _____

Comments

E. RIGHT OF WAY

Right of Way Plan	yes	_____	no	<input checked="" type="checkbox"/>
Approximate number of parcels known relocations	yes	_____	no	<input checked="" type="checkbox"/>
Railroad involvement	yes	<input checked="" type="checkbox"/>	no	_____
Railroad name	<u>Akron Metro</u>			
Encroachments	_____			
Airway Highway Clearance	yes	_____	no	<input checked="" type="checkbox"/>
Remarks	_____			
Airport Name	_____			
Comments	_____			

Note: Provide a footprint of proposed and existing right of way limits as soon as a available to District Env. Coordinator and District Real Estate Administrator. **Caution:** Environmental needs to be clear prior to the beginning of right of way acquisition. A local utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for hazardous waste cleanup.

F. UTILITIES

Aerial

Phone	yes	_____	no	<input checked="" type="checkbox"/>	name of company	_____
Cablevision	yes	_____	no	<input checked="" type="checkbox"/>	name of company	_____
Power	yes	<input checked="" type="checkbox"/>	no	_____	name of company	<u>AEP</u>

Buried

Phone	yes	_____	no	<input checked="" type="checkbox"/>	name of company	_____
Cablevision	yes	_____	no	<input checked="" type="checkbox"/>	name of company	_____
Power	yes	_____	no	<input checked="" type="checkbox"/>	name of company	_____
Gas pipelines	yes	<input checked="" type="checkbox"/>	no	_____	name of company	<u>Dominion</u>
water	yes	<input checked="" type="checkbox"/>	no	_____	private	_____ public <u>Canton</u>
sanitary sewer	yes	<input checked="" type="checkbox"/>	no	_____	private	_____ public <u>Canton</u>
storm sewer	yes	<input checked="" type="checkbox"/>	no	_____	private	_____ public <u>Canton</u>
other	yes	_____	no	_____	private	_____ public _____
comments	<u>There is also aerial traffic signal interconnect cable owner by Canton</u>					

G. STRUCTURAL REQUIREMENTS

EXISTING STRUCTURE INFORMATION

Structure Type Reinforced Concrete Arch
Sufficiency Rating 47.4 SD General Appraisal 4A Bridge Number CA-5-15
Structure File No. 7631324 crossing West Branch of Nimishillen Creek
Bridge Length 50'-0" Clear Span
Number of Spans 1
Eligible for National Register yes no

PROPOSED STRUCTURE INFORMATION

New Structure yes no
Rehabilitate Existing Bridge by: _____
Structure Width TBD Structure Type TBD
Number of Spans 1
Beam Type Concrete Box _____ Steel _____

Other Design Considerations/Explanation of change in Line Grade
The intent is to lengthen this structure to include a trail underpass and eliminate an existing at-grade trail crossing.

Guardrail Type TBD

G. STRUCTURAL REQUIREMENTS

EXISTING STRUCTURE INFORMATION

Structure Type Concrete Arch
Sufficiency Rating 84.0 General Appraisal 5A Bridge Number STA-12NW-1300
Structure File No. 7661215 crossing Canton Parks Waterworks Race
Bridge Length 51'
Number of Spans 1
Eligible for National Register yes no

PROPOSED STRUCTURE INFORMATION

New Structure yes no
Rehabilitate Existing Bridge by: _____
Structure Width TBD Structure Type TBD
Number of Spans 1
Beam Type Concrete Box _____ Steel _____

Other Design Considerations/Explanation of change in Line Grade

Guardrail Type TBD

H. DESIGN EXCEPTION[S] REQUIRED

yes no explain Possible due to horizontal curves in roadway

I. TRAFFIC CONTROL

Signing yes no Remarks _____
Striping yes no Remarks _____
Lighting yes no Remarks _____
Signals yes no Remarks _____
RPMs yes no Remarks _____

J. MAINTENANCE OF TRAFFIC

Detour Possible during bridge replacements Part Width When possible
Remarks Will maintain one lane in each direction whenever possible

K. DRIVEWAYS

yes X no Remarks 1 Mercy Hospital, 1 for city park

PE FUND EVENT

SAC	Amount	Fed/State Rate	Program Max	PE Phase total	FY

RW FUND EVENT

SAC	Amount	Fed/State Rate	Program Max	RW Phase total	FY

CO FUND EVENT 1

SAC	Amount	Fed/State Rate	Program Max	CO Fund event total	FY

construction contract	\$1				
fed cc	\$1				
local cc	\$0				
construction engineering	\$0				
fed ce	\$0				
local ce	\$0				

CO FUND EVENT 2

SAC	Amount	Fed/State Rate	Program Max	CO Fund Event total	FY
LNTP					

construction contract	\$1				
fed cc	\$1				
local cc	\$0				
construction engineering	\$0				
fed ce	\$0				
local ce	\$0				

CO FUND EVENT 3

SAC	Amount	Fed/State Rate	Program Max	CO Fund Event total	FY

construction contract	\$1				
fed cc	\$1				
local cc	\$0				
construction engineering	\$0				
fed ce	\$0				
local ce	\$0				

M. Environmental

Summary of Common Environmental Studies

Note: all required environmental studies must be performed by pre-qualified consultants and the number of copies required is subject to change based on project-specific coordination and schedule requirements.

Cultural Resources

- Photologs (3 copies)
- Phase I Short Report (3 copies)
- Phase I Cultural Resources Survey Report (3 copies)
- Phase I History/Architecture Survey Report (3 copies)
- Phase I Archaeology Survey Report (3 copies)
- Phase II Cultural Resources Survey Report (3 copies)
- Phase II History/Architecture Survey Report (3 copies)
- Phase II Archaeology Survey Report (3 copies)
- Phase III Archaeology Data Recovery (4 copies)
- Addendum reports/submissions (3-4 copies)
- Documentation for Consultation/MOA (4-5 copies)
- HABS/HAER/6(f); Recreational/Cultural Documentation (4 copies)

Section 4(f)

- Determination of Non-Applicability of Section 4(f) (Draft: 2 copies, Final: 3 copies)
- Determination of Applicability of Programmatic Section 4(f) (Draft: 2 copies, Final: 3 copies)
- Individual Section 4(f) Evaluation (Draft: 3 copies, Final: 10 copies)
- Section 6(f) Documentation (Draft: 3 copies, Final: 4-5 copies)

Ecological Resources

- Ecological MOA (4 copies for two agency coordination or 6 copies for Four Agency Coordination)
- Wetland Delineation Report (4 copies for two agency coordination or 6 copies for Four Agency Coordination)
- Level 1 Ecological Survey Reports (6 copies for Four Agency Coord. and 7 copies for Five Agency Coord and high impact projects).
- Level 2 Ecological Survey Reports (6 copies for Four Agency Coord and 7 copies for Five Agency Coord and high impact projects).
- **Add 2 additional copies for involvement with Scenic Rivers

Sole Source Aquifer

- Sole Source Aquifer Coordination - (3 copies)

Farmland Policy Protection Act (FPPA)

- FPPA Project Screening Sheets (1 copy, may be submitted electronically)
- Farmland Conversion Impact Rating-Form (USDA Form AD-1006) (4 copies)

Waterway Permits

- Conceptual Stream/Wetland Mitigation reports (Draft: 2 copies, Final: 6 to 7 copies)
- Section 404/401 Applications (Draft: 2 copies, Final: 10 copies)
- USACE Pre-Construction Notification (PCN) applications (Draft: 2 copies, Final: 5 copies)
- Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN) (Draft: 2 copies, Final: 4 copies)
- Coastguard Section 9 Application (Draft: 2 copies, Final: 3-4 copies)
- Flood Plain Permit Application (Draft: 2 copies, Final: 3-4 copies)

Environmental Site Assessment

- Environmental Site Assessment Screening Report (2 copies)
- Phase I Environmental Site Assessment Report (2 copies)
- Phase II Environmental Site Assessment Report (2 copies)

Noise

- Traffic Noise Analysis Report (Draft: 2 copies, Final: 2 copies)
- Ambient Noise Level Report (Draft: 2 copies, Final: 2 copies)
- Noise Barrier Public Involvement Summary (Draft: 2 copies, Final: 2-3 copies)

Public Involvement Activities

- Public Involvement Plan (Draft: 2 copies, Final: 2-3 copies)
- Along w/ the tasks for a public involvement activities that are included in the project scope
-

Categorical Exclusion (CE) Environmental Document

- CE Level 1 Environmental Document (Draft: 1 copy, Final: 2 copies)
- CE Level 2 Environmental Document (Draft: 1 copy, Final: 2 or 3 copies)
- CE Level 3 (Draft: 2 copies, Final: 4 copies)
- CE Level 4 (Draft: 2 copies, Final: 5 copies)
- CE Reevaluation (Draft: 1-2 copies, Final: 3-5 copies)

Scope of the Proposed Action/Involvement with Resources: These are actions/items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation . This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies

N. ROLES AND RESPONSIBILITIES

- Construction Plan Development _____
- Proposal/Specification Development _____
- LPA Agreement _____
- Form and Preliminary Legislation _____
- Advertising and Award of Contract _____
- Construction Inspection _____
- RW Plan Development _____
- RW Acquisition /Appraisals _____
- Utility Relocation _____

O. FIELD REVIEW

NAME	AGENCY	PHONE	E-mail

P. COMMITMENT DATES

Traditional _____ Local Let _____ Reservoir _____

ACTIVITY	START DATE	FINISH DATE
Authorization to Proceed		
Stage 1 Review		
Stage 2 Review		
Stage 3 Review		
RW Plans Approved/Not Required		
Bid document tracings to District		
RW and Utility Clearance		
Environmental Clearance		
Plan Package to CO		
Award Date		

Other due dates of interest:

- County to submit plans, proposal, estimate [PS&E] to the District
- County certifies R/W and utility clearance to the District
- County submits bid results to District

Schedule Explanation: **Authorization to Proceed** Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for **Environmental Clearance** is normally the same as the date the project has been programmed. Start Date for **Stage 2 Review** is the date of submission to the District of the preliminary R/W plans. Finish date for said activity is when comments are returned to the LPA. Start Date for **R/W Plan Approved** is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for **R/W and Utility Clearance** is the date that the LPA is authorized to begin acquisition. Finish Date for said activity is when the District certifies clearance to FHWA. The LPA should verify R.W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan **Package to C.O.** is the date that the PS&E package leaves the District and the Finish Date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O for PS & E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start Date for the **Award Date** is the Sale Date of the project. And the Finish Date for the Award Date is the date the project is awarded. Summary of bid tabs and the identity of the awarded contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

Environmental Coordinator _____
 Program Manager _____
 Production Administrator _____

Real Estate Administrator _____
 Project Manager _____
 Planning Administrator _____
 LPA Coordinator _____

LPA Local-let Participation Requirement Review Form

City of Canton

12th Street N.W. Bridges Replacement Project

Local Public Agency (LPA)

Project Name

Upon receipt of an LPA's initial project programming package, the District Office shall thoroughly review and evaluate the content with regard to the following requirements for Local-let Program participation. Failure by the LPA to demonstrate a satisfactory status for any of these prerequisites shall result in the District denying the LPA the privilege of administering the delivery of a Local-let project.

1. The LPA agrees to adhere to the Ohio Department of Transportation (ODOT) Locally Administered Transportation Projects Manual of Procedures.
2. The LPA's Person in Responsible Charge accepts the following responsibilities:
 - a. Ensure that all applicable Federal and State regulations are followed on the project and have the responsibility, authority and resources to manage it effectively.
 - b. Serve as agency contact for issues or inquiries concerning the project.
 - c. Be familiar with project progress, involved in decisions that require change orders, and visit the project on a frequency that is commensurate with the magnitude and complexity of the project.

Person in Responsible Charge:

Daniel J. Moeglin, P.E.

Current Roles and Responsibilities within LPA:

City Engineer

Statement of Qualifications:

Prequalified as an LPA for federally funded projects

3. Identify the LPA Designee to serve as the Construction Project Engineer (CPE), or if the CPE will be provided through contracted consultant services:

Consultant Services (TBD by ODOT approved QBS process.)

4. The LPA must have previously delivered and maintained successful capital improvement projects of a similar size, nature and complexity.

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:
Tuscarawas St. Roadway Improvements	22872	City of Canton	\$6,222,501	SCATS, ODOT, OPWC, City
Scope: Widening, resurfacing, traffic signals, lighting, streetscape, ramps and curbs				
Issues / Comments: None.				

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:
Fulton Rd./Park Dr. NW Intersection	86379	City of Canton	\$1,000,000	ARRA, OPWC, City
Scope: Roadway improvements, traffic signal, lighting, streetscape, curbs and curb ramps				
Issues / Comments: None.				

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:
Sherrick Rd. SE Subgrade Stabilization and Resurfacing	86380	City of Canton	\$980,000	ARRA, City
Scope: Subgrade stabilization and resurfacing				
Issues / Comments: None.				

5. Indicate for what project phases the LPA expects to contract consultant services. If function is performed by LPA staff, indicate the LPA Designee(s) responsible:

Environmental:	Consultant
Design:	Consultant
PS&E (Including Bid Document)	City Engineer
Right-of-Way	Consultant
Construction Administration & Inspection	Consultant
Sampling and Testing	Consultant

6. The LPA has established and documented practices for each of the following project administration responsibilities. The LPA must indicate LPA support staff responsible for the management of these processes. ***Written processes* should be attached separately to this form,*** or documented in the space provided (field will expand).

- a. *Consultant Services Evaluation and Selection:

<u>LPA Designee(s):</u> City Engineer
<u>Process Description:</u> City of Canton Board of Control uses its Federally/ODOT approved Consultant Selection Process.

- b. Consultant Services Management:

<u>LPA Designee(s):</u> City Engineer
<u>Process Description:</u> The City Engineer follows ODOT PDP for plan development and Consultant Services Manual for Consultant Management.

- c. *Change Order Process

<u>LPA Designee(s):</u> City Engineer
<u>Process Description:</u> See Attached.

- d. *Dispute Resolution / Claims Management Process

<u>LPA Designee(s):</u> Director of Administration
<u>Process Description:</u> See Attached.

- e. Finance, Accounting and Record Keeping:

<u>LPA Designee(s):</u> City Construction Manager
<u>Process Description:</u> Direct oversight by construction engineering consultant.

- f. Disadvantaged Business Enterprise (DBE) compliance:

<u>LPA Designee(s):</u> City Construction Manager
<u>Process Description:</u> Direct oversight by construction engineering consultant.

- g. Davis-Bacon and/or State Prevailing Wages Compliance:

<u>LPA Designee(s):</u> City Construction Manager
<u>Process Description:</u> Direct oversight by construction engineering consultant.

- h. Maintenance of Project Files:

<u>LPA Designee(s):</u> City Engineer
<u>Process Description:</u> Separate project file will be maintained in the office of the City Engineer.

7. The LPA must not be under fiscal watch or fiscal emergency for its most recently completed fiscal year. In the event the entity is emerging from fiscal watch or fiscal emergency, the entity must be able to clearly demonstrate that it has adequate financial resources to fund matching and/or cost overruns on the project. The LPA must submit a copy of its most recently completed audit and management letter. Both documents must support the entity's ability to fiscally handle and administer the project. There should be no material or significant issues related to prior or current ODOT projects, by the entity as a whole, which would provide doubt regarding the LPA's ability to administer an LPA project
8. The LPA has established authority in place for executing the project, and must be willing to provide a copy of approved legislation that provides the mayor, county engineer or other designated local official with clear authority to enter into a project agreement with ODOT.

Signature:

(LPA Person in Responsible Charge)

Date

(Attach to project programming package; include copies of all materials used in completing this evaluation.)

ODOT District Use Only:

The District LPA review team has evaluated the completed statement of qualifications provided by the requesting LPA and recommends the following:

	Approval of full administration of all project work types by the LPA, subject to satisfactory performance and no change in stated qualifications. Comment:
	Approval of limited LPA administration on a project-by-project basis. Primary Work Type(s) approved: Comment::
	Approval / Denial pending the provision of supplemental information. The LPA qualification package was lacking the following information necessary to make a determination: Comment:
	Denial of LPA administration request. Comment:

District Review Team:

Name / Title:
Name / Title:
Name / Title:
Name / Title: