



Department of Planning & Zoning
218 Cleveland Ave SW, 6th Floor
Canton, OH 44702
(330) 438-4129

Case Number _____

Board of Zoning Appeals Application

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Case Number _____

Applicant/Owner Name _____

Mailing Address _____

Phone Number _____ (Daytime) E-mail _____

_____ (Cell)

Location Address or Description _____

Nature of Request _____

Existing use _____ District _____

(Office Use)

I, _____, first being duly sworn, certify that application and
(Print Name)
supplements to it, are true and correct and the submitted list neighboring property owners meet
the requirements of the law of the City of Canton, Ohio

Applicant Signature

Zoning Inspector



REQUIREMENTS FOR BOARD OF ZONING APPEALS APPLICATIONS

- 1.) A complete Board of Zoning Appeals Application form
 - 2.) A LEGIBLE list of names, addresses and parcel numbers of surrounding property owners.....
 - a.) 300 feet in all directions from the property in question when seeking a Conditional Use, Home Occupation or variance on a primary residential or business structure.
 - b.) Adjacent property owners for a variance on a residential accessory structure.
 - c.) As determined by the Zoning Inspector for an appeal or any other type of case.
 - 3.) A narrative or justification for variance, appeal, conditional use or home occupation.
 - 4.) A site plan to include; drawings of the property, all structures, project setbacks, and/or any other supporting documentation.
- Submit the above along with the rest of this application to the Department of Planning and Zoning Office along with a \$75.00 application fee. Checks made payable to City of Canton
 - To be heard at the next scheduled meeting of the City's Board of Zoning Appeals, applications must be submitted and paid in full no later than 21 calendar days before the meeting on which you wish to be heard.
 - Board of Zoning Appeals meetings are held on the 3rd Tuesday of each month.
 - The Board of Zoning Appeals is a body of five Citizens who are appointed by the Mayor, and confirmed by the Canton City Council, to serve three (3) year terms. This body does not re-zone property. The board allows variances, conditional uses, appeals and home occupations. The body acts as a quasi-judicial board. Decisions of the Board of Zoning Appeals may be appealed to the Stark County District Court of Appeals.

****Applicants who do not own the property in question should be prepared to provide the Board with an explanation of their involvement with the property.****

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DRAWING OF PROPERTY AND PROJECT SETBACKS

Drawings must be legible and to scale or indicate distance from property lines