



Civil Service Commission  
Canton, Ohio

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## Regular Meeting Agenda

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Time: 3:30 PM

Location: Canton City Hall, Council Chambers

Date: November 16<sup>th</sup>, 2022

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### **ROLL CALL**

### **APPROVAL OF MINUTES**

1. Approval of minutes for the 9-21-22, 10-19-22, and 11-2-22 Commission Meetings

### **REGULAR BUSINESS – CONSENT AGENDA**

2. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator II for the City of Canton on September 22, 2022
3. Notification of the administrative establishment of the open eligibility list for the position of Boiler Operator for the Building Maintenance Department on September 26, 2022
4. Notification of the administrative establishment of the open eligibility list for the position of Plumbing Inspector for the Building & Code Enforcement Department on September 27, 2022
5. Notification of the administrative establishment of the open eligibility list for the position of Waste Collector for the Sanitation Department on September 27, 2022
6. Notification of the administrative establishment of the open eligibility list for the position of Telecommunicator for the Communications Department on October 3, 2022
7. Notification of the administrative establishment of the open eligibility list for the position of Police Officer for the Police Department on October 6, 2022
8. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator III for the Street Department on October 10, 2022
9. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator III for the City of Canton on October 10, 2022
10. Notification of the administrative establishment of the open eligibility list for the position of Custodian for the Board of Education on October 12, 2022
11. Notification of the administrative establishment of the open eligibility list for the position of Treatment Operator III for the Water Reclamation Facility on October 12, 2022

12. Notification of the administrative establishment of the open eligibility list for the position of EH Public Health Technician for the Health Department on October 13, 2022
13. Notification of the administrative establishment of the open eligibility list for the position of Maintenance Electrician for the Water Reclamation Facility on October 19, 2022
14. Notification of the administrative establishment of the open eligibility list for the position of Fiscal Manager for the Community Development Department on October 19, 2022
15. Notification of the administrative establishment of the open eligibility list for the position of HIV/STI Prevention Health Educator for the Health Department on October 20, 2022
16. Notification of the administrative establishment of the closed eligibility list for the position of Police Sergeant for the Police Department on October 26, 2022
17. Notification of the administrative establishment of the open eligibility list for the position of APC Engineering Technician 1 for the Health Department on October 27, 2022
18. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 2 for the City of Canton on October 27, 2022
19. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the Street Department on October 31, 2022
20. Notification of the administrative establishment of the open eligibility list for the position of Clerical for the City of Canton on November 7, 2022
21. Notification of the administrative establishment of the open eligibility list for the position of Tax Auditor/Collector II for the Treasurer's Department on November 8, 2022
22. Notification of the administrative establishment of the open eligibility list for the position of Building Inspector for the Code Enforcement Department on November 9, 2022
23. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 (not for Street Dept) for the City of Canton on November 9, 2022
24. Temporary Appointments

## **PUBLIC SPEAKS**

## **NEW BUSINESS**

25. Recognition of the new job description for the position of EH Public Health Technician (Full-Time) for the Health Department
26. Recognition of the new job description for the position of EH Specialist in Training (Part-Time) for the Health Department

27. Recognition of the revised job description for the position of General Foreman for the Department of Motor Vehicles
28. Recognition of the revised job description for the position of Computer Electronic Technician 4 for the Engineering Department
29. Recognition of the revised job description for the position of Civil Service Administrator for the Civil Service Department
30. Update on current marketing and recruitment initiatives

**MISCELLANEOUS BUSINESS**

**ADJOURNMENT** *(Next Regular Meeting – December 21, 2022)*