



Civil Service Commission  
Canton, Ohio

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## Regular Meeting Agenda

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Time: 8:30 AM

Location: Canton Civil Service Conference Room

Date: April 19, 2023

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### ROLL CALL

### APPROVAL OF MINUTES

1. Approval of minutes for the 3-15-23 Commission Meeting

### REGULAR BUSINESS – CONSENT AGENDA

2. Notification of the administrative establishment of the open eligibility list for the position of Maintenance Electrician for the Water Reclamation Facility on February 21, 2023
3. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the Street Department on March 15, 2023
4. Notification of the administrative establishment of the open eligibility list for the position of Clerical for the City of Canton on March 15, 2023
5. Notification of the administrative establishment of the open eligibility list for the position of Fair Housing Manager for the Community Development Department on March 16, 2023
6. Notification of the administrative establishment of the open eligibility list for the position of Environmental Health Specialist in Training (PT) for the Health Department on March 22, 2023
7. Notification of the administrative establishment of the open eligibility list for the position of EH Public Health Technician (FT) for the Health Department on March 22, 2023
8. Notification of the administrative establishment of the open eligibility list for the position of WIC Peer Helper for the Health Department on March 30, 2023
9. Notification of the administrative establishment of the open eligibility list for the position of Heavy Duty Automotive Mechanic for the Department of Motor Vehicles on March 30, 2023
10. Notification of the administrative establishment of the closed eligibility list for the position of Assistant Supervisor of Billing & Collections for the Water Department on March 30, 2023

11. Notification of the administrative establishment of the open eligibility list for the position of Treatment Operator 3 for the Water Reclamation Facility on April 10, 2023
12. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the City of Canton on April 12, 2023
13. Notification of the administrative establishment of the open eligibility list for the position of Disease Intervention Specialist for the Health Department on April 13, 2023
14. Temporary Appointments

### **PUBLIC SPEAKS**

### **NEW BUSINESS**

15. Recognition of the new job description for the position of Fiscal Manager for the Fire Department
16. Recognition of the revised job description for the position of Heavy Duty Automotive Mechanic III/EVT for the Fire Department
17. Recognition of the revised job description for the position of Heavy Duty Automotive Mechanic III with/without CDL for the Department of Motor Vehicles
18. Consideration of probationary period extension for Fire Department personnel
19. Presentation of 2022 Department Annual Report and update on current marketing and recruitment initiatives

### **MISCELLANEOUS BUSINESS**

**ADJOURNMENT** *(Next Regular Meeting – May 17, 2023)*