



**CITY OF CANTON  
BLOCK PARTY APPLICATION**

**GENERAL INSTRUCTIONS**

To apply to sponsor a block party within the City of Canton, the event organizer must complete and submit this application and supporting documentation at least **14** days in advance of any block party. The City reserves the right to reject any incomplete application.

You must submit the following with this application:

- Site plan/map for the event including roads to be closed
- Sound Variance (if applicable)
- Neighborhood Block Party Petition

**Date(s) of Event:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Event Start Time** \_\_\_\_\_ **AM** **PM** **End Time** \_\_\_\_\_ **AM** **PM**

**Contact Person** (Person in Charge of the Event): \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Anticipated Number of Guests Expected:** \_\_\_\_\_

**Will you be using sound amplification equipment?** **Yes** **No**

If sound amplification equipment is to be used or excessive noise may result from your event, a sound variance may be required. One can be found here:

<https://www.cantonohio.gov/DocumentCenter/View/2605/Sound-Variance-Application>.

**What street are you requesting to be closed?** \_\_\_\_\_

From(street) \_\_\_\_\_ To (street) \_\_\_\_\_

Please submit a detailed map showing what roads you would like closed.

For any road closure that would impact the driveway of any resident, a Neighborhood Block Party Petition form **MUST** be signed by **EACH** neighbor and turned in prior to the event. If this is not received at least seven (7) days prior to your event, the road closure will not be granted.

[Neighborhood Street Closure Petition](#)

**Please provide any additional information for your event that you feel would be beneficial:**

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The City is not responsible for pursuing additional arrangements and permits that may be required. The applicant is responsible for any damage or debris left on the premises and future permits may be withheld should excess damage or debris is created as a result of this event. The applicant or sponsoring organization is required to notify and coordinate with any business, homeowners or other entities that may be impacted by the event. It is illegal for residential and/or personal fireworks to be discharged in the State of Ohio.

This application will be considered only when all necessary sections have been completed. Submission of this application does not guarantee approval of the event. The requestor will be notified of the approval or denial after all City departments have reviewed the complete application.

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I hereby agree to operate the described event in accordance with all regulations and conditions imposed by the laws of the State of Ohio and the laws, ordinances, and regulations of the City of Canton for public events. I understand any false statement could result in the revocation or denial of this application.

Signature of Person in Charge \_\_\_\_\_ Date \_\_\_\_\_

**Return form to:** City of Canton Public Events, 218 Cleveland Ave NW 8<sup>th</sup> Floor, Canton OH 44702

Or email to [Wendy.Heslink@CantonOhio.gov](mailto:Wendy.Heslink@CantonOhio.gov)

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**FOR CITY USE ONLY:**

**CPD:** \_\_\_\_\_ **Safety Director:** \_\_\_\_\_